cox charities northeast  
2020 community grant application

## Overview

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|  | *Cox Charities Northeast, a charitable giving initiative of Cox Communications, is currently accepting applications for its 2019 Cox Charities Community Grant program.* |

* Cox Charities Community Grants support non-profit organizations providing **STEAM (science, technology, engineering, arts and math)** learning programs and opportunities.
* Applications will be accepted electronically from **November 13, 2019 to January 21, 2020.**

## Requirements

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|  | To be considered for funding, all proposed programs must: |

* Be managed by an organization with current exemption under 501(c)(3) of the IRS code.
* Focus on increasing achievement in science, technology, engineering or math (STEAM) and the positive development of youth.
* Provide programming to middle or high school students.
* Meet regularly throughout the school year; summer programs should take place a minimum of six weeks. One-time events will not be considered.
* Exhibit how the funding (ranging from $2,500 to $12,000) will be used in a cost-effective manner, including the number of youth who will benefit from the grant. Include a budget, list of current funders and describe how the program is evaluated, including outcome measurements.
* Serve areas within Cox’s Northeast service areas: The State of Rhode Island, excluding Block Island; the following 19 cities and towns in Connecticut: Meriden, Cheshire, Southington, East Granby, East Windsor, Enfield, Granby, Hartland, Somers, Stafford, Suffield, Union, Windsor Locks, Manchester, Glastonbury, Newington, Rocky Hill, South Windsor, and Wethersfield; and 10 cities in Cleveland, Ohio; Broadview Heights, Brooklyn Heights, Fairview Park, Lakewood, Olmsted Falls, Olmsted Township, Parma, Parma Heights, Rocky River and Seven Hills.
* 2018 Community Grant recipients must include a one-page report from the previous year. Proposals that do not include the previous year’s outcome measures will not be reviewed.
* **Late or incomplete applications will not be considered.**

## Limitations

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|  | Cox does not provide support to: |

* Individuals
* Political campaigns
* Labor or fraternal organizations
* Association chapters
* Religious organizations
* Endowment funds or foundations
* **Other limitations may apply and will be evaluated on an individual basis.**

## Submission Process

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|  | Cox Charities Community Grant applications are being accepted electronically from November 15, 2019 to January 20, 2020. |

* Applications should ***not exceed one page and maintain the format shown in submission example***, font Times New Roman size 11, margins 0.5” all around, and single spacing.
* Applications are to be submitted electronically. The application, along with required attachments, should be scanned into one document and sent to [cox.charities@cox.com](mailto:cox.charities@cox.com)
* The subject of the email must include the name of the applying organization. A standard confirmation receipt provided.
* Proposals are reviewed by the Cox Charities Community Advisory Committee, comprised of area civic, business and community leaders and Cox employees.
* For more information, visit coxcharitiesne.org or contact [rosaura.fernandez@cox.com](mailto:rosaura.fernandez@cox.com).
* Grant announcements will be made in May 2019.

## Submission Example

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|  | Below submission for use as example only. |

**Name of Agency: Cox Tech Super Cool Summer Program** **Geographic Area Served: Providence, Rhode Island**

**Amount Requested: $11,285**

1. **Description of Agency/Mission:** To provide youth with quality learning programs and recreational activities to keep them engaged and in a safe learning environment.
2. **Target Population:** Cox Tech serves 200 students from Roger Williams Middle School in Providence who have been identified as needing additional resources. Fifty percent of the students in the Cox Tech program are not meeting grade level requirements in reading or math.
3. **Description of Program:** The Cox Tech program at Roger Williams Middle School will take place Monday – Friday from 9:00 a.m. – 4:00 p.m. starting June 30 – August 14. Students in the Cox Tech program at Roger Williams will participate in activities such as scriptwriting, producing short film or animation, building a solar powered go-cart, making a bookshelf and much more.

Students will draft a project plan which will include the theme, objective, goals and timeline. The project will encourage students to be active participants in their own learning and allows them to progress physically, socially and intellectually.

Students will keep a journal of their experience and will meet with staff on a weekly basis to review project work. During the final week of the Cox Tech program all of the students will present their projects to other campers, Cox Tech program staff, and Cox Charities Advisory Board members.

1. **Expected Outcomes/Results:**

* 75% of students will increase their grades in main subject areas including math, science and English
* 85% of students will improve in-school attendance
* 100% will produce a final project and participate in the annual showcase

1. **Specific Use of Funds: The Cox Charities grant will be used for direct service** instruction and program delivery.

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| Direct Student Services | 50% | $5,000 |
| Program Delivery (instruction) | 50% | $5,000 |

1. **Program Success:** Last year 150 students participated in the Cox Tech program. Of those students, 86% had perfect attendance, 10% missed one or two days and 4% missed 3-5 days. Student assessments improved as well, 52% improved literacy scores and 48% improved in math. During the final week of the summer program all 150 students presented their projects.

## Application

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|  | Interested organizations should email a completed application along with attachments to [cox.charities@cox.com](mailto:cox.charities@cox.com). In addition to your application, please attach the following documents saved as a single PDF file: |

* Copy of the most recent IRS 501 (C) (3) tax exempt determination letter.
* Budget for the program being considered for funding, including all anticipated expenses and revenues.
* Letter of support from the principal of a partnering school or from other partners.
* List of corporations and foundations that have given to the organization in the last year and amount granted.
* List the organization’s members of board of directors, including principal business or professional affiliation of each.

**Section 1: General Information**

* Organization Name (as it appears on 501(c)(3) letter)
* DBA (Doing Business As, if different from above)
* Address
* City State Zip
* Phone Number
* Website (if applicable) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Year Organization Began
* Executive Director
* Board Chair and Professional Affiliation
* Contact Person & Title (for application)
* Address, if different from above
* Contact Phone
* Contact E-mail

**Section 2: Program Information (be as specific as possible)**

Geographic Area Served:

Amount Requested:

1. Description of Agency/Mission:
2. Target Population:
3. Description of Program:
4. Expected Outcomes/Results:
5. Specific Use of Funds:
6. Program Success: